



### **Volunteer Opportunity Title:** President, Board of Directors

#### **Organizational Impact:**

- To uphold the Chapter's mission; "to improve the quality of life for those affected by hemophilia and other inherited bleeding disorders through support, service, research, education and advocacy".

#### **Position Summary:**

The President presides at all Chapter Board meetings and Executive meetings. The President is an ex officio member of all Chapter committees and is the chief representative of the Chapter.

#### **Responsibilities and Duties:**

- Chairs Board meetings and Executive Committee meetings
- Exercises other powers and authority and performs such other duties that may arise from time to time; to be prescribed by the Board.
- Is required to report all significant activities to the Directors of the Board between Board meetings.
- Is required to report all significant activities of the Board to the membership between Annual General Meeting
- Chapter employees report to the President and Executive
- Signing authority

**Preferred Skills / qualifications / experience:** Preference will be given to members with previous Chapter Board experience; current or previous. Must be a member or sustaining member in good standing, keeping in mind no two members of the same family may be on the Chapter Executive at the same time.

**Skills Gained:** Public speaking, charitable organization management, fundraising, Robert's Rules of Order, human resources

**Training / Support:** Support of the Past President, Chapter Executive, Chapter Executive Director and CHS National Board and Staff

#### **Additional Checks:**

**Time Commitment:** From Annual General Meeting Election to next Annual General Meeting. Board meetings 4-5 times a year (approx. 2 hrs) the Annual General Meeting in April and other business of the Executive Committee as required (meetings by email or in person as required) for an approximate total of 84 hours a year or 7 hours a month.

**Start / End Dates:** AGM to following AGM

**Number of Positions:** 1

**Opportunity Location:** Board meetings are held virtually and occasionally in public venues, work from home and via internet.

**How to Apply:** Nomination form must be completed and returned to the Nomination Committee. Nomination forms are distributed to members 30 days in advance of the Annual General Meeting.

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# Canadian Hemophilia Society

## Manitoba Chapter



**Title/Role in Program:** Chair of Nomination Committee

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