



Volunteer Opportunity Title: President, Board of Directors

Organizational Impact:

- To uphold the Chapter's mission; "to improve the quality of life for those affected by hemophilia and other inherited bleeding disorders through support, service, research, education and advocacy".

Position Summary:

The President presides at all Chapter Board meetings and Executive meetings. The President is an ex officio member of all Chapter committees and is the chief representative of the Chapter.

Responsibilities and Duties:

- Chairs Board meetings and Executive Committee meetings
- Exercises other powers and authority and performs such other duties that may arise from time to time; to be prescribed by the Board.
- Is required to report all significant activities to the Directors of the Board between Board meetings.
- Is required to report all significant activities of the Board to the membership between Annual General Meeting
- Chapter employees report to the President and Executive
- Signing authority

Preferred Skills / qualifications / experience: Preference will be given to members with previous Chapter Board experience; current or previous. Must be a member or sustaining member in good standing, keeping in mind no two members of the same family may be on the Chapter Executive at the same time.

Skills Gained: Public speaking, charitable organization management, fundraising, Robert's Rules of Order, human resources

Training / Support: Support of the Past President, Chapter Executive, Chapter Executive Director and CHS National Board and Staff

Additional Checks:

Time Commitment: From Annual General Meeting Election to next Annual General Meeting. Board meetings 4-5 times a year (approx. 2 hrs) the Annual General Meeting in April and other business of the Executive Committee as required (meetings by email or in person as required) for an approximate total of 84 hours a year or 7 hours a month.

Start / End Dates: AGM to following AGM

Number of Positions: 1

Opportunity Location: Board meetings are held virtually and occasionally in public venues, work from home and via internet.

How to Apply: Nomination form must be completed and returned to the Nomination Committee. Nomination forms are distributed to members 30 days in advance of the Annual General Meeting.

Contact Name: Cory Prestayko

Suite 324, 120-1400 Ellice Ave. Manitoba R3G 0J1

Telephone: 204.775.8625 Email: info@hemophiliamb.ca Web site: www.hemophiliamb.ca



Canadian Hemophilia Society

Manitoba Chapter



Title/Role in Program: Chair of Nomination Committee

Address: Suite 324, 120-1400 Ellice Ave. Winnipeg, MB R3G 0J1

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