



Volunteer Opportunity Title: Vice President, Board of Directors

Organizational Impact:

- To uphold the Chapter's mission; "to improve the quality of life for those affected by hemophilia and other inherited bleeding disorders through support, service, research, education and advocacy".

Position Summary:

The Vice President shall perform the duties of the President in the President's absence or inability to act.

Responsibilities and Duties: (point form)

- Is a member of the Executive Committee
- Exercises other powers and authority and performs such other duties that may arise from time to time; to be prescribed by the Board.

Preferred Skills / qualifications / experience: Preference given to members with previous Chapter Board experience; current or previous. Must be a member or sustaining member in good standing, keeping in mind, no two members of the same family may be on the Chapter Executive at the same time.

Skills Gained: Public speaking, charitable organization management, fundraising, Robert's Rules of Order

Training / Support: Support of the Chapter President, Chapter Executive, Chapter Executive Director

Additional Checks:

Time Commitment: From Annual General Meeting Election to next Annual General Meeting (approx.12 months) 4-5 meetings a year (2 hours each) as well as the Annual General Meeting and Executive Meetings as required, an approximate 70 hours a year or 5 to 6 hours a month.

Start / End Dates: AGM to AGM

Number of Positions: 1

Opportunity Location: Board meetings are held virtually and occasionally in public venues, work from home and via internet.

How to Apply: Nomination form must be completed and returned to the Nomination Committee. Nomination forms are distributed to members 30 days in advance of the Annual General Meeting.

Contact Name: Cory Prestayko

Title/Role in Program: Chair of Nomination Committee

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