



# Canadian Hemophilia Society

## Manitoba Chapter



### **Volunteer Opportunity Title:** Vice President, Board of Directors

#### **Organizational Impact:**

- To uphold the Chapter's mission; "to improve the quality of life for those affected by hemophilia and other inherited bleeding disorders through support, service, research, education and advocacy".

#### **Position Summary:**

The Vice President shall perform the duties of the President in the President's absence or inability to act.

#### **Responsibilities and Duties:** (point form)

- Is a member of the Executive Committee
- Exercises other powers and authority and performs such other duties that may arise from time to time; to be prescribed by the Board.

**Preferred Skills / qualifications / experience:** Preference given to members with previous Chapter Board experience; current or previous. Must be a member or sustaining member in good standing, keeping in mind, no two members of the same family may be on the Chapter Executive at the same time.

**Skills Gained:** Public speaking, charitable organization management, fundraising, Robert's Rules of Order

**Training / Support:** Support of the Chapter President, Chapter Executive, Chapter Executive Director

#### **Additional Checks:**

**Time Commitment:** From Annual General Meeting Election to next Annual General Meeting (approx. 12 months) 4-5 meetings a year (2 hours each) as well as the Annual General Meeting and Executive Meetings as required, an approximate 70 hours a year or 5 to 6 hours a month.

**Start / End Dates:** AGM to AGM

**Number of Positions:** 1

**Opportunity Location:** Board meetings are held virtually and occasionally in public venues, work from home and via internet.

**How to Apply:** Nomination form must be completed and returned to the Nomination Committee. Nomination forms are distributed to members 30 days in advance of the Annual General Meeting.

**Contact Name:** Cory Prestayko

**Title/Role in Program:** Chair of Nomination Committee

**Address:** Suite 324, 120-1400 Ellice Ave. Winnipeg, MB R3G 0J1

**Tel:** 204.775.8625

**E-mail:** [info@hemophiliamb.ca](mailto:info@hemophiliamb.ca)